

REGISTRATION UPDATE FOR OIL AND GAS TAXES

(FORM RPD-41137)



Request for a
NEW OGRID

OGRID Number

CURRENT INFORMATION

Company Name

CHANGE OF ADDRESS

☐ Natural Gas Processors Tax Filer

☐ Oil and Gas Taxes Filer

☐ Master Operator (Equipment Tax)

New Address

City, State, Zip Code

Addressee

Phone: ()

Effective Date

Fax: ()

Are you closing operations or reporting responsibilities in New Mexico? If so, answer the questions below.

1. Will you be filing any additional oil and gas tax reports with the Department? ☐ No ☐ Yes

If yes, when will the final report be submitted? Date: _____

An OGRID (Oil and Gas Reporting Identification Number) will not be deactivated if any payments and detail line entries previously reported are unidentified or if there are any account notices such as Notices of Assessment of Taxes, Notices of Tax Credit or Notices of Overpayment which are still outstanding and are currently recognized in your account balance.

Additional Comments: _____

FOR DEPT. USE ONLY

Authorization for
Starting Date Change _____

THIS REGISTRATION UPDATE MUST BE SIGNED BY THE TAXPAYER OR TAXPAYER'S REPRESENTATIVE.

I declare that the information reported on this form is true and correct.

Print Name

Title

Date

Signature _____

Send the original to the Taxation & Revenue Department office listed on the back of this form. Taxpayer, please make a copy for your files.

REGISTRATION UPDATE FOR OIL AND GAS TAXES INSTRUCTIONS FOR FORM RPD-41137

Use this form to notify the Taxation and Revenue Department when you:

Want to apply for an OGRID (Oil and Gas Reporting Identification) number.
Change your mailing address; or
Wish to cancel an OGRID (Oil and Gas Reporting Identification) number.
Wish to deactivate an (OGRID) role(s).

Enter your OGRID Number in the top center box. Fill in the current information (as it appears on Taxation and Revenue Department records before the change is made) in the box marked CURRENT INFORMATION.

In the box marked CHANGE OF ADDRESS, indicate the role(s) which the update is being submitted (Natural Gas Processors Tax Filer, Oil and Gas Taxes Filer or a Master Operator) by checking the appropriate boxes. Your update will be recorded for all roles checked. If you have more than one role, but are updating information for only one, check only that one box.

ROLE DEFINITIONS:

Natural Gas Processors Tax (NGPT) Filer: An interest owner / plant processor who reports and remits the natural gas processors tax.

Oil and Gas Taxes (OGT) Filer: An Operator/Working Interest Owner or a Purchaser who reports and remits oil and gas production taxes on their own behalf and/or on behalf of other working interest owner(s).

Master Operator (Equipment Tax): An Operator of a well completion who is the party responsible for remitting payment on the annual ad valorem equipment tax.

Example: OGRID 99999 is both a Master Operator and an Oil and Gas Taxes (OGT) Filer who pays both the oil and gas production taxes and the annual ad valorem equipment tax. OGRID 99999 would like to change their address for the annual ad valorem equipment tax assessment but would like the address for the production taxes to remain the same. OGRID 99999 would check the Master Operator box only.

Indicate your change of address by entering the NEW information as you want it to appear on your Taxation and Revenue Department records.

This Registration Update must be signed. New Mexico statutes and regulations require that all notices, returns or applications to be made by the taxpayer have a correct mailing address and it is the taxpayers responsibility to notify the Department of any change.

Mail or deliver the completed form to:

New Mexico Taxation and Revenue Department
Oil and Gas Bureau
1200 South St. Francis Drive
P. O. Box 2308
Santa Fe, NM 87504-2308
Telephone: (505) 827-0808